



Scottish Police Federation

5 Woodside Place Glasgow G3 7QF

JCC Circular 55 of 2014

Ref: CS/DR/LS

28 November 2014

Dear Colleague

Area Committee Elections - Information

Please find attached information for the forthcoming Inaugural Area Committee Elections and the agreed Electoral Areas.

The elections will be conducted on behalf of the Scottish Police Federation by the Electoral Reform Society (ERS) and members should receive an e mail from them shortly detailing the process and inviting nominations.

If members have not received this communication they should contact the ERS using Customerservices@electoralreform.co.uk , members should also use this e mail address to inform the ERS if they have been placed into the wrong electoral area.

The electoral process will be concluded by **Friday 30th January 2014** and those involved in the process will be advised of the outcome.

To those seeking election, good luck and to all please encourage members to register, stand for election and where elections take place vote.

Please share the content of this circular with all staff so that can respond to any calls from our members regarding the elections.

Yours sincerely

Calum Steele
General Secretary

Process for Elections to the Area Committees determined by the Joint Central Committee in accordance with Rule 7.5.2 of the Police Federation Scotland Rules

Delegates elected during the quadrennial elections will become members of their respective Area Committees on the first day of March following their election.

Delegates elected in any by-election will become members of their respective Area Committees the first day after the election takes place.

To ensure equal rank representation equal numbers of Constables, Sergeants and Inspectors will be elected on the following basis:-

North Area Committee

Two representatives for each rank will be elected for;

- Aberdeen City
- Aberdeenshire and Moray

Three representatives of each rank for;

- Highlands and Islands
- Tayside

East Area Committee

Three representatives of each rank for;

- Fife
- Forth Valley
- Lothian and Scottish Borders

Four delegates of each rank will be elected for the following areas;

- Edinburgh City

West Area Committee

Two representatives for each rank for;

- Dumfries and Galloway
- Argyle and West Dumbarton
- West OSD & Roads Policing
- Crime Division West

Three representatives for each rank for;

- Ayrshire
- Lanarkshire
- Renfrew and Inverclyde

Five Delegates for each rank will be elected for the following areas;

- Greater Glasgow

Elections shall take place in January

Voting shall commence at 9am on the first Monday and close at 5pm on the last Friday of January.

The Joint Central Committee may arrange for elections to take place through secure electronic means.

The Joint Central Committee may appoint a third party to run elections on its behalf and act as Returning Officer.

The date and time of an election shall be circulated to all eligible members at least thirty-five days prior to the election.

All nominations should have the approval of the candidate and must be signed by a Proposer and Seconder of the same rank, from the same electoral area and be returned to the Returning Officer not less than twenty-four days before the date set for the election.

In the event of no Candidate being nominated from any electoral area not less than twenty-four days before the date set for the election, a candidate from out with that electoral area may be nominated. In such an event the nomination must be approved by the Candidate **AND** be proposed and seconded by an eligible member, of the same rank, within that electoral area. Such a nomination must reach the Returning Officer not less than seventeen days before the date set for the election.

A withdrawal of a nomination must be in writing and reach the Returning Officer not less than fourteen days preceding the date fixed for the election.

The electoral area in which eligible members may vote shall be determined by the station/post location in which that member served on the first (1st) day of the November immediately prior to the electoral process commencing.

Eligible members on maternity leave or secondment will be eligible to vote in the electoral area where they last served.

The Returning Officer will advise members of the date of the elections and details of how to register to vote.

Where an election is run by electronic means the Returning Officer will supply all registered eligible members with a unique identifier to enable electronic voting and instructions on how to vote. Each voter will be entitled to vote for one, or up to five candidates dependent upon the electoral area.

Where elections take the form of an electronic ballot, no votes may be cast personally

Eligible members are only entitled to vote in their own electoral area.

The Returning Officer will ensure the count of the votes for all candidates at the conclusion of the electoral period.

If scrutiny discloses or identifies any serious irregularities the Returning Officer will notify the Joint Central Committee who may direct a fresh election to take place.

Where an equality of votes is found to exist between any candidates and the addition of a vote would entitle any of those candidates to be declared elected, the decision between those candidates shall be reached by lot and the candidate to whom the lot falls should be declared elected.

The Returning Officer shall arrange for a list of candidates and votes recorded to be provided to the General Secretary of the Scottish Police Federation and preserve the record of votes cast for twenty-eight days after the first meeting of the Area Committees following the election.

Following the quadrennial elections, the Area Committee Secretary shall arrange for the first meeting of their respective Area Committee, and issue each Committee Member with a note of the time, date and place of the meeting and a copy of the agenda.



Scottish Police Federation - Election to Area Committees

NOMINATION FORM

- A candidate must be of the rank and from the electoral area in which they are seeking election.
- All nominations must contain details of a Proposer and Seconder of the same rank and from the same electoral area. Proposers and Seconders may be contacted to confirm they support your nomination.
- All nominations must be returned to the Returning Officer by no later than **5 pm, Friday 12th December 2014**. To submit a nomination.
 - Complete the form where indicated with a “*”
 - Save the form in MS Word with the document name **YOUR NAME_SHOULDERNUMBER**
 - **E-mail** to nominations@electoralreform.co.uk or
 - **Post** to Electoral Reform Services Limited, 33 Clarendon Road, London, N8 0NW
- The return of this form is the responsibility of the candidate.
- To contact Electoral Reform Services Limited call 020 8889 9203.

By returning this form you agree to stand for election and confirm that to the best of your knowledge the information provided is accurate.

Section One: Electoral Area Details

Electoral Area: *

Rank: *

Section Two: Candidate Details

First Name: *

Surname: *

Shoulder Number: *

Rank: *

Division: *

Station Name: *

Contact telephone number: *

Contact email address: *



Scottish Police Federation - Election to Area Committees

Candidate Name: *

Section Three: Supporter Details

Please note we may contact your proposer and seconder to confirm they support your nomination.

PROPOSER

First Name: *
Surname: *
Shoulder Number: *
Rank: *
Division: *
Station Name: *
Contact telephone number: *
Contact email address: *

SECONDER

First Name: *
Surname: *
Shoulder Number: *
Rank: *
Division: *
Station Name: *
Contact telephone number: *
Contact email address: *