



Scottish Police Federation

5 Woodside Place Glasgow G3 7QF

Joint Central Committee Health & Safety Subject Committee

Ref: CS/DJK/LS

MINUTES

2 August 2016

1. Attendance, Opening of Meeting and Minutes of Previous Meeting

North Area Committee	Grant Letham (by VC)
North Area Committee	Davie Smith (by VC)
North Area Committee	Steve Thomson (by VC)
East Area Committee	Brian Jones
East Area Committee	Hugh Loudon
West Area Committee	Martin Bertram
West Area Committee	Paul Connelly
Vice Chair	Andrea MacDonald (meeting Chair)
Health & Safety Secretary	Peter Jones
Business Administrator	Lesley Stevenson

Apologies were received from Stephen Clarke, Stuart Finnie and Linsey Burns. Linsey was replaced by Grant Letham.

The Chair opened the meeting and thanked everyone for their attendance.

The Minute of the previous meeting had been circulated with JCC Circular 16 of 2016 and was noted.

2. Matters Arising

2.1 Action Log

An action log from the previous meeting had been circulated to the Committee. The Secretary updated the Committee in relation to the outstanding actions from the previous meeting;

Action 5/2016 Meeting to be arranged to allow the Secretary and the Area leads to meet to complete. Update at next meeting. **Action ongoing.**

Action 6/2016 Secretary will arrange to meet with DJK to complete. Update on next meeting. **Action ongoing.**

Action 9/2016 Advice was reviewed and remains the same. Police not entitled to restrain for medicating. **Action closed.**

Action 10-11/2016 No H&S Board meeting held. **Action ongoing.**

Action 12 Letter written to John Gillies in relation to RIDDOR and SCoPE access, awaiting response after which position will be sought as to what action if any we can take. HSE support our position that we are entitled to the information. Email sent on 260716 seeking update. **Action ongoing.**

3. Standing Items

3.1 SPF H&S Updates

Area Committees

East

Brian Jones told the Committee that the EAC met on 21 July in Livingston. Amongst the items discussed were fleet, storage in Ford Transits, kit boxes for locus protection equipment, TITP, Working Time Regulations (WTR), operational base levels and ranks ratios and the disparity in resourcing levels. It was noted that he would be writing to local commanders relative to WTR being breached during TITP and would report back at the next meeting. The meeting Chair asked that figures relative to resourcing levels be sent to the Chairman and General Secretary in order that they can raise at the groups they sit on to get the matter progressed.

North

Steve Thomson said that the NAC met on 18 July in Dundee and the Minutes had been circulated. Amongst the items discussed were the Resource Deployment Unit, PAVA, the reduction in the budget for fleet making it more important now for the weekly vehicle checks to be carried out and office inspections. It was noted that issues with PAVA were due to it not being used correctly. It required contact with the eyes in order to be effective. The H&S Secretary was tasked with raising this at the H&S Board meeting.

Action The H&S Secretary was to raise the issues with PAVA at the next H&S Board meeting.

West

Martin Bertram told the Committee that the WAC had not met due to there being no quorum.

Martin raised the issue of body-worn cameras and asked if the SPF had a national view. It was agreed that he would raise the matter the following day at the Operational Duties Standing Committee.

Inspections are to be carried out in the West Area; Ayr and Renfrew following the request from JCC.

Custody Sub Group

It was reported that the Custody sub group had met that morning and amongst the items discussed were fleet relative to prisoner transfer vehicles in the East, the administering of controlled drugs, cleaning cells and the changes to the Care and Welfare Custody SOP which had Appendix M removed. It was agreed that the H&S Secretary would write to Chief Supt. Gary McEwan asking if there had been a change to the role. (Action contained in log for custody group)

Operational Support Division (OSD) Sub Group

It was noted that there were two outstanding actions; one in relation to BMW with the update that our report has been submitted to the DCC, and the other relative to the storage of winter tyres. The winter tyres issue was addressed at the force Vehicle Users Group with assurances given around storage and checking. Risk assessments for abnormal loads were discussed and the H&S Secretary and Brian Jones would attend a meeting the following week regarding it. Estate issues, pigeon excrement and accident investigations were also discussed. It was agreed that the H&S Secretary would raise the resourcing of abnormal loads movement at the Roads Policing meeting the following week. The H&S Secretary said that there were no issues with fleet and he would circulate the Minutes when received. He told the Committee about a noise issue with dog vans and said that they were now to be fitted with bulkheads. He also said that there was a lack of resources with the road policing motorway network which he would also raise at the meeting the next week.

3.2 PSoS H&S Updates

It was noted that there had been no meeting of the Force Executive H&S Board since the last meeting. The last Minutes of the APHSA meeting were circulated to the Committee prior to the meeting. There was no meeting of Uniform/PPE/OST held since the last meeting. The next meeting was scheduled for 19 August.

3.3 Other H&S Meeting Updates

Joint UK H&S Meeting

It was noted that the last meeting of the Joint UK H&S Meeting was held on 9 June 2016 in Birmingham. The Minute of that meeting was circulated prior to the meeting. It was noted that the H&S Secretary, Martin Bertram and Area Leads would meet to discuss which of the Area Leads would attend the next meeting as it had been agreed to rotate the attendance.

TTEWG

It was noted that the last TTEWG meeting was held on 21 July and amongst the items discussed was the care and maintenance of public order suits, the criteria for Mutual Aid for Gold/Silver/Bronze commanders, and a new Taser model being tested by CAST.

3.4 Inspections/Investigations

The H&S Secretary updated the Committee telling them that there were two outstanding accident/investigations; one in relation to a road traffic collision during an abnormal load escort and another relating to an officer in custody division having his nose broken/bitten.

He was preparing a report to submit to the Roads Policing Commander. He awaited an outcome of the report submitted on the three road traffic collisions involving BMW vehicles which had been submitted to the DCC designate.

It was noted that as requested at the last JCC meeting, H&S Reps would carry out inspections of three buildings in each area known to be in disrepair. It was noted that copies would be circulated to the General Secretary, Chairman and Vice Chair once completed.

It was further noted that in relation to the SPF premises, most issues were in hand. Brian Jones told the Committee that they had been informed that the building in Livingston may require to have another fire door installed.

It was reported that the H&S Secretary would write to John Gillies asking that the SPF get copies of all RIDDOR reports. He had already asked Lynne Robertson who had said that there were DPA issues.

3.5 Training

There was no update.

The H&S Secretary sought approval for IOSH training for Paul Connelly as agreed for previous area leads. Once approved, he said he would book the training as soon as possible.

4. New Business

The Committee discussed female body armour and the related questionnaire which would be further discussed with the Equality Standing Committee.

5. Correspondence

There were no items.

6. Competent Business

The Committee discussed Conference 2017 and it was agreed that the H&S Secretary would arrange a meeting with the three Area Leads.

The H&S Secretary mentioned a seminar for H&S Leaders in PFEW and sought approval for him and the three Area Leads to attend. The Chair said she would take this matter to the General Secretary for approval.

7. Closure

Date of next meeting: 11 October 2016.

The Chair thanked everyone for their contributions to the meeting and wished them a safe journey home.