



# Scottish Police Federation

5 Woodside Place Glasgow G3 7QF

## JCC Circular 3 of 2014

Ref: CS/DJK/LS

28 January 2014

Dear Colleague

### **JCC Agenda and Papers February 2014 - Information**

I refer to the above and attach herewith the Agenda and Agenda Papers for the meeting which will be held in the Hilton Grosvenor, Glasgow on 11/12 February 2014.

Yours sincerely

**Calum Steele**  
**General Secretary**

# SCOTTISH POLICE FEDERATION

## JOINT CENTRAL COMMITTEE

### AGENDA

The next meeting of the Joint Central Committee will be held at the Hilton Grosvenor, Glasgow on 11th and 12th February 2014. Separate Committees will meet at 10am and the Joint Committee will meet at 11am.

1. Attendance and Opening
2. Police Federation (Scotland) Rules and Standing Orders
3. Minutes of Previous Meeting
4. Legal Advice and Assistance
5. Police Negotiating Board
6. Joint National Consultative Committee
7. Local National Consultative Committees
8. Finance Standing Committee
9. Legislation & Regulation Standing Committee
10. Operational Duties Standing Committee
11. Conduct Subject Committee
12. Equality Subject Committee
13. Health and Safety Subject Committee
14. Police Related Charities
15. JCC Circulars issued since last meeting
16. Commonwealth Games
17. Temporary Inspectors - Public Holidays
18. Honoraria
19. Correspondence
20. Competent Business
21. Closure

**Please note that all items of Competent Business should be notified to the Chairman in advance of the meeting.**

**Agenda papers are enclosed. If you cannot be in attendance please ensure these papers are passed to your replacement.**

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>1</b>
<b>Subject</b>	<b>Attendance and Opening</b>
<b>Lead</b>	<b>Chairman</b>
<b>Summary</b>	The Separate Committees are to meet immediately at 10 am. The JCC will commence at 11am.
<b>Action Required</b>	
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>2</b>
<b>Subject</b>	<b>Police Federation (Scotland) Rules and Standing Orders</b>
<b>Lead</b>	<b>General Secretary</b>
<b>Summary</b>	<p>Since the last meeting the General Secretary has drafted a revised set of Standing Orders and caused them to be examined by the JBB Secretaries, circulated them for comment to Office Bearers and incorporated a number of recommendations received.</p> <p>A copy was circulated with the papers.</p>
<b>Action Required</b>	
<b>Notes</b> <b>Recommendations</b> <b>Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>3</b>
<b>Subject</b>	<b>Minutes of Previous Meeting</b>
<b>Lead</b>	<b>Chairman</b>
<b>Summary</b>	The Minutes of the last meeting were circulated with JCC Circular 76 of 2013.
<b>Action Required</b>	
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>4</b>
<b>Subject</b>	<b>Legal Advice and Assistance</b>
<b>Lead</b>	<b>Deputy General Secretary</b>
<b>Summary</b>	To receive a report from the Deputy General Secretary.
<b>Action Required</b>	
<b>Notes</b> <b>Recommendations</b> <b>Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>5</b>
<b>Subject</b>	<b>Police Negotiating Board</b>
<b>Lead</b>	<b>General Secretary</b>
<b>Summary</b>	To receive presentations from the General Secretary on the  2015 Care Scheme Assumptions and; Statutory Obligations for Public Sector Pension Schemes.
<b>Action Required</b>	
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>6</b>
<b>Subject</b>	<b>Joint National Consultative Committee</b>
<b>Lead</b>	<b>General Secretary</b>
<b>Summary</b>	<p>To receive a report from the General Secretary.</p> <p>The JNCC scheduled for 9 January 2014 was cancelled and will now take place on 17 February.</p> <p><b>JNCC Working Groups:</b></p> <p>The first meetings of the following groups have all taken place and the remits of the Groups have been agreed. Further meetings are planned in due course;</p> <p>Parliamentary Liaison; Terms and Conditions; Policy and Procedure; Working Practices.</p>
<b>Action Required</b>	
<b>Notes</b> <b>Recommendations</b> <b>Future Actions</b>	



**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>7</b>
<b>Subject</b>	<b>Local National Consultative Committees:</b>  North East West
<b>Lead</b>	<b>General Secretary</b>
<b>Summary</b>	To receive reports.
<b>Action Required</b>	
<b>Notes</b> <b>Recommendations</b> <b>Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>8</b>
<b>Subject</b>	<b>Finance Standing Committee</b>
<b>Lead</b>	<b>Treasurer</b>
<b>Summary</b>	The FSC met on 22 January and the Minute will be circulated when available.
<b>Action Required</b>	To note and receive reports from the General Secretary and the Treasurer.
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>9</b>
<b>Subject</b>	<b>Legislation and Regulation Standing Committee</b>
<b>Lead</b>	<b>Chairman</b>
<b>Summary</b>	The Legislation and Regulation Standing Committee met on 22 January 2014 and the Minute will be circulated when available.
<b>Action Required</b>	To receive reports from subject leads where appropriate.
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>10</b>
<b>Subject</b>	<b>Operational Duties Standing Committee</b>
<b>Lead</b>	<b>Chairman</b>
<b>Summary</b>	The Operational Duties Standing Committee met on 22 January 2014 and the Minute will be circulated when available.
<b>Action Required</b>	To receive reports from subject leads where appropriate.
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>11</b>
<b>Subject</b>	<b>Conduct Subject Committee</b>
<b>Lead</b>	<b>David Kennedy</b>
<b>Summary</b>	The last meeting of the Conduct Subject Committee was held on 21 January 2014 and the Minute will be circulated when available.
<b>Action Required</b>	To receive a report from David Kennedy
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>12</b>
<b>Subject</b>	<b>Equality Subject Committee</b>
<b>Lead</b>	<b>Jackie Muller</b>
<b>Summary</b>	The last meeting of the Equality Subject Committee was held on 21 January 2014 and the Minute will be circulated when available.
<b>Action Required</b>	To receive a report from Jackie Muller.
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>13</b>
<b>Subject</b>	<b>Health and Safety Subject Committee</b>
<b>Lead</b>	<b>David Cummings</b>
<b>Summary</b>	The last meeting of the Health and Safety Subject Committee was held on 21 January 2014 and the Minute will be circulated when available.
<b>Action Required</b>	To receive a report from David Cummings.
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>14</b>
<b>Subject</b>	<b>Police Related Charities:</b>  Police Treatment Centre - Stewart Ross St George's Trust - Stewart Ross Scottish Police Benevolent Fund - Graeme Ednie Scottish Police Bravery/Lewis Fulton - Chairman Police Dependants' Trust - Chairman National Police Memorial Day - Chairman
<b>Lead</b>	<b>Chairman</b>
<b>Summary</b>	To receive reports
<b>Action Required</b>	
<b>Notes Recommendations Future Actions</b>	



## AGENDA PAPER

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>15</b>
<b>Subject</b>	<b>JCC Circulars issued since last meeting</b>
<b>Lead</b>	<b>General Secretary</b>

69/2013	Subject and Standing Committee Minutes 15/16 October 2013 - Information
70/2013	Joint UK Agenda November 2013 - Information
71/2013	Justice Sub-Committee on Policing: Calls for views on local policing - Consultation
72/2013	Legislative Consent Memorandum on the ASB, Crime and Policing Bill - Consultation
73/2013	SPF Media Release - Audit Scotland Report on Police Reform - Information
74/2013	HO Circular 014/2013 - Further Info on Long-term Police Pensions Reform
75/2013	Consultation on the HMICS Forward Workplan 2014-2017
76/2013	JCC Minutes November 2013 - Information
77/2013	Changes to Rostered Duties - Information
78/2013	Promoting Responsible Dog Ownership in Scotland: Microchipping & other measures - Consultation
1/2014	Exchange of Public Holidays for Annual leave - Information
2/2014	Should the use of wild animals in travelling circuses be banned in Scotland? - Consultation

<b>Action Required</b>	
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>16</b>
<b>Subject</b>	<b>Commonwealth Games</b>
<b>Lead</b>	<b>Deputy General Secretary</b>
<b>Summary</b>	To receive a report from the Deputy General Secretary.
<b>Action Required</b>	
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>17</b>
<b>Subject</b>	<b>Temporary Inspectors - Public Holidays</b>
<b>Lead</b>	<b>Vice Chairman</b>
<b>Summary</b>	The Vice Chairman has contacted the Scottish Government and reminded them that he awaits a response.
<b>Action Required</b>	
<b>Notes</b> <b>Recommendations</b> <b>Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>18</b>
<b>Subject</b>	<b>Honoraria</b>
<b>Lead</b>	<b>General Secretary</b>
<b>Summary</b>	<p>The Honoraria/Salary Enhancement Review Group was established in September 2013 to fulfil the remit of a review proposed in a motion to the JCC in June 2013.</p> <p>The report of the Group is in the final stages of drafting and it is hoped it will be completed and circulated on the first day of the meeting.</p>
<b>Action Required</b>	
<b>Notes</b> <b>Recommendations</b> <b>Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>19</b>
<b>Subject</b>	<b>Correspondence</b>
<b>Lead</b>	<b>General Secretary</b>
<b>Summary</b>	
<b>Action Required</b>	
<b>Notes Recommendations Future Actions</b>	

**AGENDA PAPER**

<b>Meeting</b>	<b>JOINT CENTRAL COMMITTEE</b>
<b>Date</b>	<b>11/12 February 2014</b>
<b>Venue</b>	<b>Hilton Grosvenor , Glasgow</b>
<b>Item No.</b>	<b>20</b>
<b>Subject</b>	<b>Competent Business</b>
<b>Lead</b>	<b>General Secretary</b>
<b>Summary</b>	
<b>Action Required</b>	
<b>Notes Recommendations Future Actions</b>	

# **Standing Orders of the Joint and Rank Central Committees; Area and Rank Committees; Subject, Standing and Sub Committees of the Scottish Police Federation**

## **Meetings**

- 1.1 All meetings shall be properly convened in accordance with Regulations 6, 12 and 13 of the Police Federation (Scotland) Regulations 2013. This shall be the responsibility of the General Secretary.
- 1.2 All members must confirm their attendance at the meeting not less than 7 clear days prior to the commencement of the meeting.
  - 1.2.1 Where a member is unable to attend, the member must notify the Chairperson and arrange for their nominated reserve to attend and for the nominated replacement to receive all necessary papers.
- 1.3 Unless advised in advance by the Chairperson to the contrary, all attendees at meetings will dress in business attire.

## **Quorum**

- 2.1 Thirteen members of the Joint Central Committee shall constitute a quorum providing that number includes two representatives of each rank, one representative of each area and one office bearer.
- 2.2 For all Committees other than the Joint Central Committee 50 per cent of the normal membership shall constitute a quorum.

## **Courtesy to others**

- 3.1 There shall be no use of mobile telephones within the meeting room.

## **Agenda**

- 4.1 An agenda for meetings shall be circulated 7 clear days prior to the meetings by the General Secretary.
- 4.2 Any motion or item for inclusion shall be given in writing to the General Secretary at least 14 days before the date of the meeting.
- 4.3 The Chairperson shall have discretion to waive this time limit if he or she considers the matter to be urgent or important.
- 4.4 Motions can only be accepted from Area Rank Committees, Area Committees, Subject Committees or Central Conferences.
- 4.5 The decision to accept or reject any item for inclusion in the agenda shall be at the discretion of the Chairperson.

## **Roll Call**

- 5.1 A roll call shall be taken at the commencement of all meetings.
- 5.2 Where received, apologies for non-attendance shall be recorded.
- 5.2.1 Any member who fails to attend and does not tender apologies shall be recorded as absent.

## **Conduct of Meeting**

- 6.1 All meetings will be deemed to be in session when the 'Chair' is occupied and the meeting has been called to order.
- 6.2 The order of business shall be determined by the Chairperson.
- 6.3 If the Chairperson calls a member to order or indicates that he wishes to speak for any other purpose connected with the proceedings, the member speaking shall immediately cease and no other member shall speak until given the permission of the Chairperson.
- 6.3 When a member speaks they shall confine their observations to the subject under discussion and shall address the Chair.
- 6.3.1 If any member interrupts another while addressing the meeting or, uses abusive or profane language, or causes disturbance at any of the meetings, and refuses to obey the Chairperson when called to order, the member shall be named by the Chairperson. He or she shall thereupon be expelled from the room and shall not be allowed to enter again until an apology satisfactory to the meeting is given.
- 6.4 Members wishing to raise points of order must first obtain the permission of the Chairperson, and must do so immediately the alleged breach has occurred.
- 6.4.1 Where a point of order has been raised no further items of business shall be discussed until such time as the point of order has been addressed.
- 6.4.2 The Chairperson shall rule on any point of order.
- 6.5 No member shall leave the meeting before the conclusion without the Chairperson's permission.
- 6.5.1 The departure of any member for any part of the meeting shall be recorded.

## **Attendance, Observers and Guests at the JCC**

- 7.1 Meetings of the Joint Central Committee are an occasion of police duty.
- 7.1.1 No member may claim duty time to attend any meeting whilst unfit for police duty.
- 7.1.2 A member of the Joint Central Committee who is unfit for duty must be replaced by their nominated reserve at the meeting but may without recourse to any claim



for expense and subject to standing order number 7.2, attend the meeting as an observer.

7.2 The Chairperson, at his or her discretion, may permit observers or guests to the Joint Central Committee to contribute to matters under debate.

7.2.1 The Chairperson may permit observers or guests to attend and contribute to matters for all or any part of the meeting.

### **Adoption of Standing Orders**

8.1 Standing Orders shall be adopted at the post conference meeting following the four yearly elections and shall remain effective until they are altered by a resolution of the committee.

8.1.1 No standing order shall be rescinded or amended until written notice is given in accordance with Standing Order No 20.3.

### **Suspension of Standing Orders**

9.1 In the event of any matter of urgency, the Chairperson may accept a motion for the suspension of standing order.

9.1.1 The member moving such suspension must clearly state the nature and urgency of his or her business, the number of Standing Orders affected and the length of time (not exceeding 30 minutes) the member desires such suspension to last.

9.1.2 No suspension shall take place unless two thirds of the votes available on the day are cast in favour of the motion.

9.1.3 At the option of the meeting, a further extension may be allowed.

9.1.4 The duration of any further extension must be stated and will only be allowed if the meeting unanimously agrees.

### **Chairperson's Ruling**

10.1 The ruling of the Chairperson on any question under Standing Orders or on points of order shall be final unless challenged by not less than four members and unless two-thirds of the votes available on the day are cast in favour of the challenge.

### **Minute of Previous Meeting**

11.1 The Minute of the previous meeting shall be circulated as soon as possible (and in any case at least 7 clear days prior to the meeting) amongst the members and tabled at the commencement of the meeting.

11.1.1 No motion or discussion shall be allowed on the Minute, except in regard to their accuracy.

11.2 Any member of the Committee may challenge the accuracy of the Minute and any proposed alteration may be voted upon by the Committee, and the Committee may correct such Minute, if necessary, to conform with the decision arrived at.

11.2.1 After confirmation of the Minute, members shall be at liberty to ask questions concerning matters arising out of them. Such questions shall be allowed for the purposes of information only, and no debate on the principles or action detailed in the Minute shall be permitted.

11.3 Once the Minute have been approved they cannot be challenged at a later stage.

### **Motions and Amendments**

12.1 The first proposition on any particular subject shall be known as the original motion, and all succeeding propositions on that subject shall be called amendments.

12.1.1 No motion or amendment shall be spoken on, except by the mover, until it has been seconded and put to the meeting.

12.1.2 No motion or amendment, after being seconded, shall be withdrawn without the consent of the meeting.

12.1.3 When an amendment is moved to an original motion no further amendments shall be discussed until the first amendment is disposed of, but notice of any further amendment must be given before the first amendment is put to the vote.

12.1.4 A member shall not move or second more than one amendment to any motion, nor can the proposer or seconder to any motion propose or second any amendment to that motion.

12.1.5 If an amendment be carried, it displaces the original motion and itself becomes the substantive motion, whereupon any further amendment relating to any portion of the substantive motion may be moved, provided it is consistent with the business and has not been covered by an amendment or motion which has previously been rejected.

12.1.6 After the vote on each succeeding amendment has been taken, the surviving proposition shall be put to the vote as the main question, and if carried shall then become a resolution of the meeting.

12.2 The mover of an original motion shall not introduce any new matter when closing the debate.

12.3 Any member may formally second any motion or amendment and reserve his or her speech until a later period in the debate.

12.4 Except by permission of the Chairperson, no member shall speak for more than five minutes at one time other than the mover of the motion, who may speak for ten minutes.

12.5 The mover of an original motion, if no amendment be moved, has the right to reply at the close of the debate upon such a motion.

12.5.1 When an amendment is moved the mover may be entitled to speak thereon in accordance with standing order 12.1.1 and at the close of the debate on such amendment shall reply to the discussion, but shall introduce no new matter.

- 12.5.2 The question shall then be put to the vote immediately, and under no circumstances shall any further discussion be allowed once the question has been put from the Chair.
- 12.5.3 The mover of an amendment shall not be entitled to reply.
- 12.6 No member shall be allowed to speak more than once on any motion under discussion or on a point of order except the mover of the original motion. But on an amendment being moved, any member, even though he or she has spoken on the original motion, may speak again on the amendment.
- 12.7 Unless there has been a material change in the circumstances and subject to standing order number 12.7.1 it shall not be competent, within two years of the date of the passing of any resolution, to alter or rescind such resolution, nor shall any motion to the same effect as any motion which has been defeated within the preceding two years be in order.
- 12.7.1 Subject to standing order 12.7 a resolution to alter, rescind or reconsider a defeated resolution shall not be accepted unless 75% of the votes available on the day are cast to the contrary.
- 12.8 The rescinding of any resolution shall not affect or prejudice any action which may have been competently done or undertaken on any such resolution while unrescinded.
- 12.9 Resolutions dealing with rule changes, additions or deletions must explicitly state the rule number(s) to be changed, added or deleted, the text of how the rule currently reads and how the rule would read if the resolution is accepted.
- 12.10 An explanatory note may accompany any resolution and where provided must be no more than 100 words.

### **Next Business**

- 13.1 The motion for next business may be proposed and seconded only by members who have not previously spoken at any time during the debate.
- 13.1.1 No such speeches on the motion for next business shall be allowed, and upon acceptance of the motion by the Committee, the Committee will move to the next business on the agenda without any further discussion or vote being taken on the original business.
- 13.1.2 The item under debate at the time will automatically be placed on the agenda of the next meeting.

### **Voting**

- 14.1 The Chairperson may determine the will of the meeting by asking if the meeting is content.
- 14.1.1 Where the meeting expresses that it is content, this shall be recorded as the unanimous view of the meeting.

14.1.2 In the event any one member expresses that they are not content the Chairperson shall cause a vote to be held.

14.1.3 A vote shall take place by either a show of hands or secret ballot at the discretion of the Chairperson.

#### **Moving to the Vote**

15.1 The motion for 'moving to the vote' may be proposed and seconded only by members who have not previously spoken at any time during the debate. No speeches shall be allowed.

15.1.1 In the event of 'moving to the vote' being carried, the mover of the original motion shall have the right to reply in accordance with standing order number 12.5 before the vote is taken.

#### **Chairperson's Casting Vote**

16.1 The Chairperson of the Joint Central Committee shall have a casting vote in accordance with Rule 5.5 of the Police Federation (Scotland) Rules.

#### **Any Other Business**

17.1 The Chairperson, at his or her discretion, shall only accept items or motions as 'Any Other Business' if they be a non-controversial or urgent nature.

17.2 Any item of 'Other Business' must be notified to the Chairperson prior to the commencement of the meeting.

#### **Committees of the Joint Central Committee**

18.1 The Joint Central Committee may appoint and provide for the procedures of Standing Committees, Subject Committees and Sub Committees of which the Chairperson, Vice-Chairperson, General Secretary and Deputy General Secretary of the Joint Central Committee shall be ex-officio members. The number of members appointed shall be determined by the Joint Central Committee.

18.2 Such Committees shall appoint a Chairperson and a Secretary. In the event of an election being required, members shall vote in accordance with the Police Federation (Scotland) Rules. However, the Chairperson and General Secretary of the Joint Central Committee shall be the Chairperson and Secretary of such Committees if this is required by virtue of their office or deemed appropriate by them.

18.2.1 The Chairman of any Subject Committee shall be an officer of the Joint Central Committee as identified in Rule 3 of the Police Federation Scotland Rules

18.3 During the course of business or conduct of proceedings of a Standing Committee, Subject Committee, and Sub Committees, no vote shall be taken other than a vote relating to the election of a Chairperson or Secretary. All matters, including those where no consensus can be reached, shall be brought to the Joint Central Committee for resolution.

- 18.4 In the event of a member of a Standing or Subject Committee being unable to attend a meeting, a deputy may be appointed by, or on behalf of, the appropriate Area Committee.
- 18.5 Any member of the Joint Central Committee can attend a meeting of a Standing or Subject Committee, as an observer provided that member does not incur expenses which fall upon the funds held by the Joint Central Committee, and does not participate in the proceedings of such Committee.
- 18.6 A co-opted member may attend a Standing or Subject Committee or Sub Committee should that Committee deem it necessary. He or she shall be permitted to participate in the proceedings and have his or her attendance expenses met from the fund held by the Joint Central Committee.

### **Interpretation**

- 19.1 For any meeting of an Area Committee or Area Rank Committee, any reference to the Chairperson means the Chairperson properly elected by that Committee.
- 19.2 For any meeting of an Area Committee or Area Rank Committee, any reference to the General Secretary means the Secretary properly elected by that Committee.
- 19.3 For any meeting of a Subject Committee, any reference to the Chairperson means the Chairperson properly elected by that Committee.
- 19.4 For any meeting of a Subject Committee, any reference to the Secretary means the Secretary properly elected by that Committee

### **Amending Standing Orders**

- 20.1 These Standing Orders may be amended or replaced by the Joint Central Committee only by way of a two thirds majority.
- 20.2 Standing Orders may only be amended or replaced at the first meeting after each biennial conference.
- 20.3 A resolution to amend or replace Standing Orders must be lodged with the Chairperson no later than the commencement of the last meeting before each biennial conference.