



# Scottish Police Federation

5 Woodside Place Glasgow G3 7QF

**JCC Circular 28 of 2015**

Ref: CS/KB

**21 July 2015**

Dear Colleague

## **Scottish Police Memorial Service - 2 September 2015**

Please find attached invitation to the above.

If you wish to attend please complete the attached form and send to Nicola Foster direct.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Calum Steele'.

**Calum Steele**  
**General Secretary**

Mr Brian Docherty  
Scottish Police Federation  
5 Woodside Place  
Glasgow  
G3 7QF



**POLICE  
SCOTLAND**  
Keeping people safe

8 July 2015

Dear Brian,

### **SCOTTISH POLICE MEMORIAL SERVICE**

The annual Memorial Service for Scottish Police Officers who have died in the line of duty will be held at the Police Scotland College - Tulliallan on **Wednesday 2 September 2015 at 1100 hours** with tea and coffee being served in the Assembly Hall from 0930 hours. Please arrive for no later than 1015 hours to provide sufficient time to park and be at the Memorial Viewing Area.

The service will be followed by a buffet lunch within the Assembly Hall of the College.

In order to assist us with planning and catering arrangements, we would be grateful if you could forward a copy of this letter to your branches and ask them to return the reply slip as soon as possible and no later than Friday 7<sup>th</sup> August 2015 with the details of anticipated numbers from each branch. Due to the heightened security we also require the names of all attendees.

Should you or your representative wish to lay a wreath on behalf of the Scottish Police Federation please contact Nicola Foster at [Nicola.foster2@scotland.pnn.police](mailto:Nicola.foster2@scotland.pnn.police) who will make the necessary arrangements to have your representative seated with the main party. We will require the name of that person and their position within the Association by Friday 7th August 2015. As per last year a minimal charge will be invoiced to you after the event to cover the cost of the wreath.

We very much look forward to meeting you on the day.

*Scottish Police Memorial Trust Committee*

Please return your reply slip to:

Nicola Foster  
Ceremonies, Registration and Certification Officer  
Tulliallan Castle  
Kincardine  
Fife FK10 4BE

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Scottish Police Federation (Branch) .....

Address .....

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We will be attending the Scottish Police Memorial Service on  
**Wednesday 2 September 2015** along with            members. (Please insert the number)

Please provide the names of the attendees:

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Do you have any special requirements?

Wheelchair access	
Restricted Mobility	
Gluten Free	

Other (please specify) .....